

OKARNG ACTIVE GUARD/RESERVE (AGR) TOUR VACANCY ANNOUNCEMENT: 07-06

THIS IS A 3 YEAR STABILIZED TOUR

* MUST BE A MEMBER OR ELIGIBLE TO BECOME A MEMBER OF THE OKLAHOMA ARMY NATIONAL GUARD *

RECRUITING AND RETENTION NCO

OPEN DATE: 13 FEBRUARY 2007

CLOSING DATE: UNTIL FILLED

**UNIT/ LOCATION: RECRUITING AND RETENTION COMMAND (W77739)
W/DUTY AT TBD**

**MAXIMUM MILITARY GRADE AVAILABLE: SFC/E7
MILITARY POSITION: Recruiting/Retention NCO
FTMD POSITION: REC & RET NCO
DAOC/DMOS: 79T40
OPEN TO FEMALES: YES**

**MINIMUM GRADE AUTHORIZED: SPC/E4
MTOE P/L: 039/32
FTMD P/L: 1331-TBD
SEQUENCE #: TBD
PHYSICAL PROFILE: 132221**

BRIEF DESCRIPTION OF DUTIES:

1. Develop leads and prospects for enlistment into the OKARNG.
2. Serves as a model Army National Guard soldier in presentations before military and civilian groups in universities, colleges, high schools & civic groups & organizations.
3. Processes enlistment packets on applicants through Military Entrance Processing Station (MEPS).
4. Determines enlistment eligibility from mental testing, military regulations and other information.
5. Performs other related duties as assigned.

MANDATORY REQUIREMENTS AT TIME OF APPLICATION:

1. Minimum score of 110 in aptitude GT (waiver authorized to 100 with ST of 100).
2. Be meticulous in dress, carriage and speech.
3. Must be a high school graduate with diploma or have one year of college with GED (no wavier authorized).
4. Must be able to type a minimum of 25 WPM and have the ability to operate computers.
5. Must be able to satisfactorily complete the four-week ARNG Strength Maintenance NCO Course at P.E.C., Little Rock, AR within 120 days of employment.

SPECIAL INSTRUCTIONS:

1. Individuals may withdraw packet at anytime while this announcement is open.
2. Special Duty Assignment Pay (SDAP) will be awarded in accordance with NGR 601-1, Army National Guard Strength Maintenance Program, 7 Nov 03, Section VI Special Duty Assignment Pay, paragraph 9-23 d(1).
3. Selection will be contingent upon successful completion of Police Records Check (DD Form 369) and Oklahoma Supreme Court Network data checks.
4. **CURRENT AGR Soldiers MUST:**
 - a. Be already qualified in their current military duty position (as of the closing date of this announcement) before they are eligible to apply.
 - b. Have the potential to become qualified in the required MOS within 120 days after reassignment.
 - c. Not be under current suspension of favorable personnel actions, or have reason to be under current suspension of favorable personnel actions.
 - d. Soldiers who have completed less than 18 months of their initial AGR tour or 36 months of their initial stabilization tour may apply and interview, but they **are not** eligible for reassignment without approved waiver through their chain of command from NGB-ARM-P.

ELIGIBILITY CRITERIA AND APPLICATION INSTRUCTIONS

1. **CURRENT AGR SOLDIERS:** The following forms and documents must be submitted by all applicants, (These forms and documents are available from the ARNG member's unit of assignment or attachment or from the PISB).

- Signed **NGB Form 34-1** (OCT 2002) Application for Active Guard/Reserve (AGR) Position.
- **DA Form 2-1** certified by SIDPERS (**Applicant must schedule appointment with PISB to update and certify 2-1**)
- **Copy of current Drivers License Record.** (May be obtained at local tag agencies or Department of Public Safety.)

NOTE: Applications and supporting documentation considered by an AGR Selection Board will not be returned to applicant.

2. **Non-AGR SOLDIERS:** The following forms and documents must be submitted by all applicants, (These forms and documents are available from the ARNG member's unit of assignment or attachment, the PISB, or online at www.ok.ngb.army.mil/okhro/. (Eligibility criteria for initial entry into the ARNG AGR Program is IAW AR 635-18.)

- Signed **NGB Form 34-1** (OCT 2002) Application for Active Guard/Reserve (AGR) Position.
- **DA Form 2-1** certified by SIDPERS (**Applicant must schedule appointment with PISB to update and certify 2-1**)
- **Copy of current Drivers License Record** (May be obtained at local tag agencies or Department of Public Safety.)
- **SF 93/DD Form 2807-1** (Report of Medical History) and **SF 88/DD Form 2808** (Report of Medical Examination) current within five years.
- **OKARNG Form 113** (DEC 2001) (Commanders Certification of Current Weight) executed within 30 days of the closing date of this announcement (with DA Form 5500-R/5501-R if required).
- **DA Form 7349** (Annual Medical Certificate) current within one year if SF 88/DD Fm 2808 is more than one year old.
- **DA Form 705** (APFT Score Card) current within 1 year of closing date of announcement.
- **DA Form 3349** (Physical Profile) if applicable.
- Latest five **OERs** or **NCOERs** as applicable. A letter of recommendation or performance evaluation, signed by applicant's Unit Commander, must be submitted on soldiers not requiring an NCOER.
- **DD Form 214** (Certificate of Release or Discharge from Active Duty) for all periods of Active Duty. Forms must include RE Code, Separation Code, and Reason for Separation/Discharge.
- **Statements supporting periods of all service performed.** Any of the following documents may be used:
 - **NGB Form 23** (Retirement Credits Record)
 - **NGB Form 23B** (RPAS Statement)
 - **DD Form 1506** (Statement of Service)

NOTE: Applications and supporting documentation considered by an AGR Selection Board will not be returned to applicant.

Applications May Be Mailed or Hand-Carried To:

Joint Force Headquarters-Oklahoma
ATTN: OKHRO-AGR
3501 Military Circle
Oklahoma City, OK 73111-4398

ELIGIBILITY CRITERIA FOR AWARD OF AREA OF CONCENTRATION (AOC) OR MILITARY OCCUPATIONAL SPECIALTY (MOS):

For specific requirements see applicable AR 611-101, AR 611-102 or AR 611-201.

PAY AND ALLOWANCES/MAJOR BENEFITS: AGR personnel receive base pay, subsistence (BAS), quarter's allowance (BAQ), Variable Housing Allowance (VHA) and applicable uniform allowances. Full medical care in military facilities for AGR personnel; partial medical care and TRICARE benefits for dependents of AGR personnel. Exchange (PX/BX), commissary, and theater benefits. Retirement eligibility after 20 years of active duty.

ADDITIONAL INFORMATION: Restoration rights for federal employees accepting AGR tours will be in accordance with applicable federal personnel regulations. Personnel in a bonus program should refer to applicable FY SRIP to determine if continuation in SRIP is permitted prior to entry on AGR status. AGR personnel are subject to the Oklahoma Code of Military Justice (OCMJ). AGR personnel are protected by Title VI, Civil Rights Act of 1964.

EQUAL EMPLOYMENT OPPORTUNITY: All applicants will receive consideration without regard to age, race, color, national origin, creed, religion, politics, marital status or other non-merit reasons not interfering with membership in the Army National Guard or performance of required duties.

DISTRIBUTION:

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